



Mattishall Parish Council

Meeting Agenda (published 2 January 2024)

Date: Monday 8 January 2024

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 4 December 2023
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Finance
 - 6.1. To consider a new laptop for the Clerk
 - 6.2. To agree budget and precept 2024/25
 - 6.3. To receive a summary of the Council's finances for the 3rd quarter
 - 6.4. To agree the list of payments
7. To consider Councillors attending the Norfolk Parish Training and Support Spring Update Seminar to be held on 21st March
8. Planning
 - 8.1. To receive results of applications
3PL/2023/0900/EU: Glenthorne 149 Dereham Road; Certificate of Lawfulness for existing use: Use of a cabin which was constructed in the grounds of Glenthorne in 2009 which is/has been used for holiday letting – **REFUSED**

3PL/2023/1082/HOU: 44 South Green; Demolition of existing conservatory. Construction of single storey rear extension – **APPROVED**

TRE/2023/0319/TPO: 14 Gogle Close; TPO-2005/21 oak remove lower branches to a height of 5m reduce height and spread by 2-2.5m removing deadwood and ivy

- 8.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
 - 8.3. To receive an update on the Neighbourhood Plan
 - 8.4. To discuss Breckland Local Plan Regulation 18 and Development Strategy Consultation
 - 8.5. To consider South Norfolk District Council Local Plan Village Clusters Housing Allocations Plan consultation on Alternative Site and focused changes (Regulation 18) and to consider a response
 - 8.6. To discuss the land transfer documents of the Open Space Land at Mattishall from Denbury Homes Ltd and agree to the signing of the legal document
 - 8.7. To receive an update on the name for the Community Woodland
 - 8.8. To receive a progress report on development site at Bayfield Homes
9. Open Spaces
- 9.1. To note the Open Spaces Working Group Report.
 - 9.2. To review the Play Area Policy
10. To receive an update on the Village Map
11. To receive an update on an appointed trustee for the Barlow Charity
12. To receive an update on the Youth Club provision
13. Events
- 13.1. Summer Fayre
 - 13.2. To consider planting a Christmas tree on the Village Green
14. Correspondence and reports (information only)
- 14.1. SAM2 report
 - 14.2. Flooding
15. To receive items for the next meeting agenda

New planning applications to agree comments (item 8.2)

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| 3PL/2023/1200/HOU | Crimond 80 Dereham Road | Proposed ground floor extensions and creation of new vehicular access |
| 3PL/2023/1164/F | Sycamore House, Yaxham Road | Change of use of detached outbuilding to provide holiday accommodation as a "Well Being Retreat" providing overnight accommodation with the option to purchase wellbeing treatments |
| 3PL/2023/1138/HOU | Rimington 93 Dereham Road | Conversion to chalet bungalow, dormers to front & rear and extensions to front & rear and front detached garage (revision to previously approved 3PL/2022/1415/HOU) |
| 3PL/2023/1129/HOU | 6 Farrow Close | Proposed demolition of existing rear conservatory extension and construction of new |

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| | | larger single storey rear extension and associated alterations |
| 3PL/2023/1050/LB | Flats 2 and 3 Sycamore House, Church Plain | Replace broken and worn bricks with appropriate bricks for the building utilising non hydraulic lime mortar repointing where necessary |