



# Mattishall Parish Council

Meeting Agenda (published 30 January 2024)

**Date:** Monday 5 February 2024

**Time:** 7 – 9.30pm

**Place:** South Green Park Enterprise centre, Mattishall NR20 3JY

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Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

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1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 8 January 2024
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Finance
  - 6.1. To agree the list of payments
  - 6.2. To consider the grant application received from the Memorial Hall Committee
  - 6.3. To consider the Internal Auditor course for the Clerk to increase her skill and knowledge in preparing year end accounts
  - 6.4. To consider accepting the partially funded quotation from Department of Health and Social Care (DHSC) Community AED grant team for a Mindray C1A fully automatic defibrillator
7. Planning
  - 7.1. To receive results of applications

3PL/2023/1129/HOU: 6 Farrow Close; Proposed demolition of existing rear conservatory extension and construction of new larger single storey rear extension and associated alterations – **APPROVED**

Appeal A Ref: APP/F2605/W/22/3299887: West End House, 135 Dereham Road; erection of garage with store within the garden and new access – **APPROVED WITH CONDITIONS**

3DC/2024/0002/DOC: Former Poplar Farm, 41 South Green; Discharge of condition No 16 on 3PL/2016/0395/O – **APPROVED**

3PL/2023/1010/VAR: Land North of 88 Dereham Road; Variation of Condition No 2 and Discharge of Condition 3 on 3PL/2021/1423/F - minor revisions to the bungalow type and propose a double garage (Variation of Cond's) – **APPROVED**

- 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
  - 7.3. To receive an update on the Neighbourhood Plan
  - 7.4. To agree a response to the Breckland Local Plan Regulation 18 and Development Strategy Consultation
  - 7.5. To receive an update on the land transfer documents of the Open Space Land off Dereham Road from Denbury Homes Ltd
  - 7.6. To receive an update on the name for the Community Woodland
  - 7.7. To receive a progress report on development site at Bayfield Homes
8. Open Spaces
- 8.1. To note the Open Spaces Working Group Report.
  - 8.2. To receive an update on the Allotment Association meeting and to discuss the proposal of an underground pipe to be placed in situ to plot 11 for stand pipe installation
9. To receive an update on the Village Map
10. To review quotations for adopting a GOV.UK email address for the Clerk and Councillors and to consider a website build / support
11. To receive an update on an appointed trustee for the Barlow Charity
12. To agree agenda items and invitees for the Annual Parish Gathering (22<sup>nd</sup> April)
13. To agree appointment of Eileen Browne as trustee to Mattishall and Burgh Charity (4-year term)
14. To receive an update on the Youth Club provision
15. Events
- 15.1. Summer Fayre
  - 15.2. To consider planting a Christmas tree on the Village Green and any additional expenditure on Christmas lights and to discuss holding this year's Christmas event at All Saint's Church
16. Correspondence and reports (information only)
- 16.1. SAM2 proposal and reports
  - 16.2. Flooding
  - 16.3. Breckland Community Workshop (JS Attended)
  - 16.4. George Freeman MP response to supporting the Climate and Ecology Bill
  - 16.5. Local Liaison Group (Norwich Western Link / A47 North Tuddenham to Easton Improvement) Update

- 16.6. Vattenfall Norfolk Offshore Wind Zone
- 16.7. Norfolk Minerals and Waste Local Plan - Notification of Submission

17. To receive items for the next meeting agenda

New planning applications to agree comments (item 7.2)

TRE/2024/0007/TCA	Moat Farm, 35 Dereham Road	Requires 1 metre overall crown reduction
3PL/2023/1138/HOU	Rimington 93 Dereham Road	Amendment – Garage re-sited and reduced
3PL/2024/0028/A	41 South Green	Proposed 2 x sales signage flags, 2 x advertising signage boards
3PL/2023/1188/F	Grain Barn 145c Dereham Road	Proposed conversion of barn to residential dwelling
TRE/2024/0017/TPO	7 Lime Tree Close	T10- Oak- 4metre reduction. Oak is situated in ditch constantly filled, propose 4m overall reduction to reduce over extended branches Current height approx 12m
3PN/2023/0035/UC	Richards Hairdressers, Church Plain	Application to determine if prior approval is required for a proposed Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3) for second floor of the property only. Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA