



Meeting Minutes

Mattishall Annual Parish Gathering

Monday 22 April 2024 at 7pm, Poultec South Green Park

Present: Graham Clarke (Chair), Anita Rose (Parish Clerk), Bill Borrett (County Councillor) Paul Claussen (District Councillor), Jim Freeman (Galliford Try) and PC Austin Clarke (Beat Manager, Norfolk Constabulary) and Mike Onassis (Neighbourhood Watch Co-ordinator) and 20 Members of the public.

1. Welcome and apologies for absence

Apologies of absence were received from Rector Mark McCaghrey, Fred Garner (Mattishall Burgh & Charity) and Ray Cooper (Mattishall Society)

2. Approval of the minutes of the meeting held on 24 April 2023

The minutes of the 2023 meeting were signed by the meeting Chair as a correct record without amendment.

3. Report from Graham Clarke on the Council's year

The Chair gave a presentation on key events in 2023-24 and a short overview of Mattishall Parish Council activities. A copy of this presentation can be viewed on our website (Appendix 1).

4. Anita Rose on the Council's draft finances for 2023-24

The Clerk gave an overview of the Parish Council's finances which are subject to audit. A copy of the draft finances can be viewed on our website (Appendix 2).

5. Speaker Jim Freeman from Galliford Try

Mr. Freeman explained to residents that Galliford Try are the contractors appointed by Highways to make improvements to the A47 North Tuddenham to Easton project. He explained that major construction is hopeful to take place from January 2025 and between now and then there will be some disruption with upcoming diversions on and for various things. He reported that the A47 will always remain open during construction. He presented a detailed map of the upcoming works for residents to view.

6. Statutory Bodies

County Councillor Bill Borrett introduced himself and explained that he covers 19 villages from Mattishall to Fakenham and provided the following updates.

- Challenges from Natural England regarding a bat habitat near Woodland Road has caused delays in progressing with the Norwich Western Link.
- Project TLB242, 20mph extension Burgh Lane, Norwich Road and Mill Street application has been successful.

District Councillor Paul Claussen shared copies of his report for circulation. A copy can be viewed on our website (Appendix 3).

PC Austin Clarke, Beat Manager of Norfolk Constabulary introduced himself and explained that he geographically covers one town and 12 other villages.

He reported that there have been 75 crimes in Mattishall in the last twelve months, majority of these are Anti-Social Behaviour. He advises residents to continue to report any anti-social behaviour or crimes committed by calling 101 or report it via the Report It portal,

Signed:

Date:

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<https://www.norfolk.police.uk/contact-us/6-report-it>. In an emergency, please call 999. The Police can only act if these crimes are reported and urges residents to notify them as soon as the crime is happening.

He informed residents that the Police hold Safer Neighbourhood Action Panel (SNAP) meetings every 3 months, and warmly invites everyone to attend.

PC Austin Clarke can be contacted by 101, online report it portal or email him on SNTWatton@norfolk.police.uk.

Mike Onassis, Neighbourhood Watch Area Co-Ordinator (Breckland) reported that Police Beat Officers across the County are in regular contact with local coordinators with Neighbourhood Watch. This forms an important link between the Police and Communities.

Should you wish to receive further information you can access it via: <https://www.ourwatch.org.uk>

7. Village Reports

Reports were received by the following organisations.

YMCA, Allotment Association, Mattishall Bowls Club and the Barlow Charity.

YMCA

Charlene Girling, Youth Services Manger of YMCA Norfolk presented a report on recent activities carried out at Mattishall Youth Club. Report can be viewed on our website (Appendix 4).

Allotment Society

Roisin Murray (Secretary of the Allotment Society) introduced this year the forming of an Allotment Association, she explained that they will be self-governing for both sites at Burgh Lane and Dereham Road. Each site holds 24 plots with 2 plots being allocated as a community allotment at Dereham Road.

Bowl's Club

Mr. Gerry Goldner Secretary of the Bowls club reported that the club has been running since the 70's and has up to 40 members. They are currently looking for members, any age, any ability, all are welcome.

Barlow Charity

Mr. David Piper a trustee to The Barlow Charity, read the following report.

The Barlow Charity is a registered charity and a company limited by guarantee. Mattishall Parish Council is its sole member. The Parish Council appoints the trustees, but the Charity operates independently from the Parish Council. Three trustees, unchanged throughout the year, Richard Norton, David Piper and John Rockliff; and Janice Smith has recently been appointed as an additional trustee.

The Charity manages the 12 houses at Old School Green, 10 of which are shared equity affordable houses. These houses are sold at 75% of their open market value to qualifying people (which includes criteria on their income level and a local connection). The Barlow Charity owns 25% of the leases of the 10 affordable houses, and the freehold of all 12 houses. It also owns and manages the car park at Old School Green and it owns the village green and the children's play area that are managed by the Parish Council.



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The houses pay a modest rent that is intended to cover the Barlow Charity's general expenses and its costs in maintaining the outside areas (the car park and shrub beds), and to redecorate the outsides of the houses periodically.

One of the affordable houses changed hands during the year, and another sale is in process.

The trustees met twice during the year and they are very frequently in contact by e mail and phone between meetings. The minutes of our meetings can be found on the PC website.

The house leases allow for the rent to be increased in line with the RPI. The trustees reviewed the rent early in 2022 and increased it from £31.07 to £34.31 per month from 1st April 2022. The rents give the Charity an income of around £4,900 per year. The rents will be reviewed again early in 2025

The Charity's accounts for the year to 31st March 2024 have not yet been finalised but its bank balances at 31st March were £14,755.69 (£11,080 at 31st March 2023).

The trustees are of the opinion that reserves need to be built up in order to be able to fund the expenditure on exterior redecoration (next due in 2027), miscellaneous unplanned expenditure, and an eventual major refurbishment of the car park.

The Chair thanked John Pickering for his efforts in putting together the presentation, he also announced that we say goodbye to Mr Richard Turner who was a Councillor for 8.5 years, on behalf of all the members at Mattishall Parish Council we thank him for his service.

He thanked everyone for attending and closed the meeting at 21:15 pm.