



# Mattishall Parish Council

Meeting Agenda (published 24 May 2024)

**Date:** Monday 3 June 2024

**Time:** 7 – 9.30pm

**Place:** South Green Park Enterprise centre, Mattishall NR20 3JY

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Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

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1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 7 May 2024
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Finance
  - 6.1. To consider a grant application from Mattishall Village Hall Committee
  - 6.2. To receive quotations for All Saint's Church clock repairs.
  - 6.3. To agree the list of payments
7. Planning
  - 7.1. To receive results of applications  
3PL/2024/0153/F: Willow Lodge Annexe, New Lane; Change of use of annexe to residential dwelling – **WITHDRAWN**.  
  
3PL/2024/0349/HOU: 4 Ivy Way; proposed extension to side of dwelling - **APPROVED**
  - 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
  - 7.3. To receive an update, also recommendations from the Neighbourhood Plan Steering Group, regarding Regulation 15 Approval
  - 7.4. To receive a progress report on development site at Bayfield Homes
  - 7.5. To receive an update on the land transfer documents of the Open Space Land on Dereham Road.

8. To consider setting up a Community Woodland Working Group, to establish the timelines for the necessary landscaping and planting, together with the financial costings including the ongoing future maintenance
9. Open Spaces
  - 9.1. To receive the Open Spaces Working Group report
  - 9.2. To receive an update on the book library project, submitted by Mattishall Community Hub
  - 9.3. To record that Mr Edwards has terminated his grass cutting contract with the Parish Council and to appoint a new contractor
10. To discuss the Street Tree project
11. To receive attendance numbers for May for both the junior and senior sessions run by the YMCA
12. Events
  - 12.1. To receive an update on Mattishall D-Day event (Sunday 9 June)
  - 12.2. To receive an update on the proposal of planting a Christmas tree on the Village Green
  - 12.3. To receive an update on items for this year's Santa's grotto (1 December)
13. Correspondence and reports (information only)
  - 13.1. SAM2
  - 13.2. Flooding (Update on the Parish Council Flood Management conference held by CPRE)
  - 13.3. Norwich Western Link
  - 13.4. Breckland Electoral Review (Consultation closes 15 July)
14. To receive items for the next meeting agenda

New planning applications to agree comments (item 7.2)

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