



Mattishall Parish Council

Meeting Agenda (published 25 June 2024)

Date: Monday 1 July 2024

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 3 June 2024
4. Co-option
5. To report progress on items not on the agenda from the last meeting (Clerk's Report)
6. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
7. Finance
 - 7.1. To agree the list of payments
8. Planning
 - 8.1. To receive results of applications

3NM/2024/0028/NMA: Former Poplar Farm, 41 South Green; amendment to pp 3PL/2019/0849/D- move wardrobes to opposite ensuite in bedroom 2. Re-introduce a window to the rear elevation for house type: The Corn Barn (previously approved at reserved matters but removed on pp 3NM/2021/0109/NMA) – **APPROVED**

3PL/2023/1164/F: Sycamore House, Yaxham Road; change of use of detached outbuilding to provide holiday accommodation as a "Well-Being Retreat" providing overnight accommodation with the option to purchase wellbeing treatments – **REFUSAL**

3PL/2024/0164/F: Little Footsteps of Mattishall, Dereham Road; erection of purpose built portacabin to increase childcare - **APPROVED**

- 8.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
- 8.3. To receive recommended comments from the planning and monitoring group on Breckland's Local Plan Consultation
- 8.4. To agree the submission of the documents under Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 (as amended)
- 8.5. To receive a progress report on development site at Bayfield Homes
- 8.6. To receive an update on the land transfer documents of the Open Space Land on Dereham Road

9. To review the following policies
 - a) Open Spaces Policy
 - b) Financial Regulations
 - c) Investment Policy
 - d) Bad Debt Policy
 - e) Recording of Meetings Policy
 - F) General Risk Assessment

10. To consider group training for Data Protection

11. To receive an update from the Community Woodland Working Group

12. Open Spaces
 - 12.1. To receive the Open Spaces Working Group report
 - 12.2. To receive an update on the litter pick (held 22 June)

13. To consider commenting on the Gambling Act Policy provided by Breckland Council (closing date for comments closed midnight Sunday 11 August 2024)

14. To receive an update on the Street Tree project

15. YMCA
 - 15.1. To receive attendance numbers for June for both the junior and senior sessions run by the YMCA
 - 15.2. To receive the Annual Report from YMCA

16. Events
 - 16.1. To discuss planning requirements for the Christmas event (1 December)

17. Correspondence and reports (information only)
 - 17.1. SAM2 (confirmation of approval of new sites)
 - 17.2. Flooding
 - 17.3. Norwich Western Link

18. To receive items for the next meeting agenda

19. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:
 - 19.1. To discuss and approve the Clerk's appraisal

New planning applications to agree comments (item 8.2)

3OB/2024/0021/DOB	Former Poplar Farm, 41 South Green	Discharge planning obligation schedule 2, paragraphs 1.7.1a) and b) on application 3PL/2016/0395/O
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