



# Mattishall Parish Council

Meeting Agenda (published 23 August 2024)

**Date:** Monday 2 September 2024

**Time:** 7 – 9.30pm

**Place:** South Green Park Enterprise centre, Mattishall NR20 3JY

---

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

---

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 5 August 2024
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Finance
  - 6.1. To review PKF Littlejohn (External Auditors) report
  - 6.2. To agree the list of payments
7. Planning
  - 7.1. To receive results of applications  
TRE/2024/0151/TPO: 11 Gogle Close; oak tree 2005 No.21 (T14). A whole crown reduction and pruning to remove branches below 6 meters would enable this to be rectified whilst still preserving the tree – **APPROVED**
  - 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
  - 7.3. To receive an update on the Neighbourhood Plan review
  - 7.4. To receive a progress report on development site at Bayfield Homes
8. Open Spaces
  - 8.1. To receive the Open Spaces Working Group report
  - 8.2. To discuss and receive quotations of the artwork for the mural to the party wall in the play area
  - 8.3. To discuss and receive quotation for the repair work to the Churchyard wall
  - 8.4. To receive an update on the litter pick (held 4 August)

- 8.5. To receive an update from the Woodland Working Group
- 8.6. To review and agree comments on Mattishall Open Spaces Assessment

9. Allotments

- 9.1. To receive an update from the Mattishall Allotment Society
- 9.2. To discuss the purchasing of sheds for the community allotment at Kingfishers

10. To receive an update on the Street Tree project

11. YMCA

- 11.1. To receive attendance numbers for August for both the junior and senior sessions run by the YMCA

12. Events

- 12.1. Remembrance Sunday
- 12.2. Christmas event (1 December)

13. Correspondence and reports (information only)

- 13.1. SAM2 (July & August data)
- 13.2. Flooding
- 13.3. Norwich Western Link

14. To receive items for the next meeting agenda

New planning applications to agree comments (item 7.2)

