



Mattishall Parish Council

Meeting Agenda (published 1 October 2024)

Date: Monday 7 October 2024

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 2 September 2024
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and Breckland District Councillors
6. Finance
 - 6.1. To appoint a working group for the 1st draft budget 2025/26
 - 6.2. To agree the list of payments
 - 6.3. To discuss and agree opening an account for the S106 funds
7. Planning
 - 7.1. To receive results of applications
3DC/2024/0173/DOC: Rayners Farm, 88 Dereham Road; Discharge of Condition 6 on 3PL/2024/0158/F (Discharge Conditions) – **APPROVED**
 - 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
 - 7.3. To receive an update from Breckland District Council regarding the Local Plan and their response to the National Planning Policy Framework consultation.
 - 7.4. To receive an update on the Neighbourhood Plan review
 - 7.5. To receive a progress report on development site at Bayfield Homes
8. Open Spaces
 - 8.1. To receive the Open Spaces Working Group report
 - 8.2. To receive an update on the litter pick (held 7 September)
 - 8.3. To receive an update from the Mattishall Wild and Wood Group

- 8.4. To agree the forming of a Committee for the Mattishall Wild and Wood Group and to approve the Terms of Reference
 - 8.5. To receive and approve the budget 2024/25 for the first season planting from Mattishall Wild and Wood Group
9. Allotments
- 9.1. To consider changing the status of the picnic area at Burgh Lane from a public open space to be wholly contained within the allotment gardens
 - 9.2. To review and approve the Allotment land tenancy agreement between Mattishall Parish Council and Mattishall Allotment Society and to receive an overview of related documents
 - 9.3. To consider a grant request from the Allotment Society for the layout and setting up of Kingfishers Allotments.
10. To review and discuss Cedar Rise / Dereham Road grassed verges
11. To discuss the little library proposal received from Mattishall Community Hub
12. To discuss and consider applying for the Parish Partnership Scheme 2025/26
13. YMCA
- 13.1. To receive attendance numbers for September for both the junior and senior sessions run by the YMCA
14. Events
- 14.1. Remembrance Sunday (10 November)
 - 14.2. Christmas event (1 December)
15. Correspondence and reports (information only)
- 15.1. SAM2 (September data)
 - 15.2. Flooding
 - 15.3. Norwich Western Link
16. To receive items for the next meeting agenda

New planning applications to agree comments (item 7.2)

3PL/2024/0641/HOU	32 Dereham Road	Proposed conversion of existing garage to form residential annex for family member
3PL/2024/0676/HOU	6 Cherry Tree Close	Proposed single storey front extension and parking provision shown on plan
3OB/2024/0021/VOB	Former Poplar Farm, 41 South Green	Application changing to VOB and an amended description