



Mattishall Parish Council

Meeting Agenda (published 28 January 2025)

Date: Monday 3 February 2025

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 6 January 2025
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors
6. Finance
 - 6.1. To agree the list of payments
 - 6.2. To review and agree the Kingfishers open spaces forecast for the next 10 years and to acknowledge written permission from Denbury Homes and Breckland District Council regarding the set-up cost expenditure for the Allotments and Woodland
 - 6.3. To agree attendees for the Norfolk Parish Training & Support Spring Seminar (held on Thursday 20 March 2025)
7. Planning
 - 7.1. To receive results of applications

PL/2024/1066/TCA: Mattishall All Saints Churchyard; proposed stem shoot pollarding to lime trees 6,7,11,13,15,16 – No objection

PL/2024/1021/HOU: 13 Thynnes Lane; demolition of timber framed structure and erection of single storey side extension – Granted with conditions

PL/2024/0979/HOU: Amber, 81 Dereham Road; proposed single storey rear extension, proposed reduction of garage to farm store, proposed porch – Granted with conditions

PL/2024/1094/HOU: 1 Crosskeys Way; removal of poor-quality rear extension construction of new single storey rear extension and loft conversion to include dormer window to rear – Granted with conditions.

- 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
- 7.3. To agree the response in respect of the Examiner's report for the Neighbourhood Plan
- 7.4. To receive a progress report on development site at Bayfield Homes
8. Open Spaces
 - 8.1. To receive the Open Spaces Working Group report
9. YMCA
 - 9.1. To receive attendance numbers for January
10. Events
 - 10.1. To receive an update on this year's Christmas Tree Lighting event and to consider the quotation from Daylight Electricals
11. To consider developing a Community Emergency Plan for Mattishall
12. To agree agenda items and invitees for the Annual Parish Gathering (28 April)
13. Correspondence and reports (information only)
 - 13.1. SAM2 (January data)
 - 13.2. Flooding
 - 13.3. Local Liaison Group (A47 East Tuddenham and Norwich Weston Link)
14. To receive items for the next meeting agenda

New planning applications to agree comments (item 7.2)

PL/2024/1147/VAR	32 Dereham Road	Variation of condition 2 on 3PL/2024/0641/HOU
PL/2024/1185/HOU	3 Daffodil Way	Proposed front porch and single storey rear extensions