



Mattishall Parish Council

Meeting Agenda (published 25 February 2025)

Date: Monday 3 March 2025

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 3 February 2025
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors
6. Finance
 - 6.1. To agree the list of payments
 - 6.2. To discuss the letter received from Dereham Meeting point and to consider a donation
 - 6.3. To re-consider membership with Norfolk ALC due to incorrect fees being quoted
 - 6.4. To review the quotations for a non-powered defibrillator
7. Planning
 - 7.1. To receive results of applications
30B/2024/0021/VOB: 1 Farm Drive; Variation of Planning Obligation Schedule 2, Affordable Housing attached to Application 3PL/2016/0395/O - Remove Affordable Housing provisions – Withdrawn

PL/2025/0127/TC: Anchor House, Church Plain; Tree work application to 1) Pear tree overhanging into neighbouring property – proposed reduction of height by 2m. 2) Bay tree overhanging highway and neighbouring driveway reduce spread by 3m. 3) Lime tree proposed pollarding to main trunk damaged by wind. Trunk to be removed as safety measure – No objection

PL/2024/1185/HOU: 3 Daffodil Way; Proposed front porch and single storey rear extensions – Granted with conditions

PL/2024/1147/VAR: 32 Dereham Road; Variation of condition 2 on 3PL/2024/0641/HOU, enlarge footprint – Granted with conditions

- 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
- 7.3. To receive an update on the Neighbourhood Plan and its proposed projects
- 7.4. To receive a report on completed sales at Bayfield Homes
- 8. Open Spaces
 - 8.1. To receive the Open Spaces Working Group report
 - 8.2. To receive an update from the Wild and Wood Committee and consider quotations for the Woodland / Orchard and Community Allotment shed
- 9. To review the following policies
 - 9.1. Data Protection Policy
 - 9.2. Data Protection Information Audit
 - 9.3. Privacy Statement
 - 9.4. Financial Risk Assessment
 - 9.5. Credit Card Policy
 - 9.6. Safeguarding Policy and to consider training for appointed safeguarding officers
- 10. To receive an update on speakers for the Annual Parish Gathering
- 11. YMCA
 - 11.1. To receive attendance numbers for February
- 12. Events
 - 12.1. To receive an update on Mattishall's Christmas Event
- 13. Correspondence and reports (information only)
 - 13.1. SAM2 (February data)
 - 13.2. Local Liaison Group (A47 East Tuddenham and Norwich Weston Link)
- 14. To receive items for the next meeting agenda
- 15. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:
 - 15.1. Legal matter

New planning applications to agree comments (item 7.2)

PL/2025/0182/DCA	43 South Green	Discharge of condition 11 on 3PL/2019/0849/D (plots 13-24)
PL/2025/0201/NMA	Ballards Bridge Farm	Amendment to 3PL/2023/0597/HOU – build external skin of cavity wall in blockwork with k-rend and brickwork to corners on rear and side elevations only