



Welcome to the Annual Mattishall Parish Gathering 2025

*A review of the key events in
2024/25 together with a short
overview of Mattishall Parish
Council activities*

Agenda

1. Welcome and to receive apologies for absence
2. To approve the minutes of the meeting held on 22 April 2024

To receive reports from:

3. Graham Clarke, Chair of the Parish Council, on the Council's year
4. Anita Rose, Clerk to the Parish Council, on the Council's draft finances for 2024-25
5. Simon Wood, Director of Planning and Building Control and Councillor Sarah Suggitt, Deputy Leader and Executive Member for Housing and Planning, Breckland District Council
6. Statutory Bodies reports including Breckland District Councillors, Norfolk County Councillors as well as local school, Norfolk Police and Neighbourhood Watch.
7. To receive a report from any other organisations
8. Closing address and Mattishall Neighbourhood Plan Referendum



Introducing Your Councillors

1. *Graham Clarke (Chair)*
 2. *David Fowler (Vice Chair)*
 3. *Janice Smith*
 4. *Bob Burrell*
 5. *Martin Goodrum*
 6. *Roisin Murray*
 7. *Mike Onassis*
 8. *David Piper*
 9. *John Pickering*
- Anita Rose (Parish Clerk)*



Your Mattishall Parish Council – What we do...



Planning

Reviewing and commenting on planning applications, developing our Neighbourhood Plan.



Litter Control

Providing litter & dog waste bins and managing litter picking campaigns.



Community Spaces

Managing community spaces: open spaces, grass cutting, tree planting etc.



Traffic Calming

Working with Norfolk County Council to improve road safety in our village.



Village Maintenance

Ongoing maintenance of gates, walls and fencing and repairs due to wear & tear.



Burial Grounds

Cemetery, Churchyard, All Saints Church clock, War Memorial, Overseeing these facilities.



Youth Services

Fund YMCA weekly junior and senior youth clubs.



Children's Play Areas

Mandatory maintenance and safety inspections.



Events

Christmas, Commemorative and seasonal village events.



We also have a Secondary Reporting Role

- Reporting highway and other defects ➡ NCC and Breckland Council
- Dog fouling & litter ➡ Breckland Council
- Public Footpaths ➡ Norfolk County Council
- Flooding issues – Reported by the individual ➡ Flood Helpline and Norfolk Strategic Flooding Alliance
- Crime Prevention – ASB Reporting,
Neighbourhood Watch ➡ Police & Breckland Council

A Few Key Achievements – with community support

- Final stages of the **Neighbourhood Plan review** - referendum on **May 15th**
- Production of a Mattishall Design Guide and Code
- **Play area mural**- designed by school children
- Creation of the Kingfisher allotments and Allotment Society
- **Launch of the Wild and Wood Group**
- Creation of the Coronation Woodland and Orchard with community tree planting
- Continued liaison with Bayfield Homes (Poplar Farm) Comments submitted to Breckland Council on **26 planning applications**
- Appointment of volunteer Public Footpath warden – Wallace Murray
- **Installation of Village Map**
- Growing success of our wholly **Mattishall Parish Council funded Youth Club**
- Grants awarded to community groups (e.g. Burgh Charity, Bob Carter Defibrillator, Norfolk Day)
- Successful lobbying of Norfolk County Council to deliver extension of the zomph zone



Some Deliverables & Events

- **Keeping our village tidy** - Litter Picking Sessions throughout the year
- Continued high standard maintenance of the children's play area
- **Helping to keep people safe** - Volunteer cleaning of highway signs
- Successful Christmas event- Santa's grotto and Christmas tree lighting
- GDPR training for Parish Councillors
- **Honouring the fallen** - Remembrance service
- Additional names placed on new war memorial plaques
- Cleaning, moss removal Church wall and ongoing repairs and automation of the church clock
- **Caring for our parishioners** - Ongoing confidential support to residents on a wide range of issues
- Emergency removal of fallen tree branches on Church Plain
- **Respecting those no longer with us** - Ongoing maintenance of the cemetery
- Continued support to the Community Transport scheme
- **Community safety role**- liaison with responsible authorities i.e. BDC, Norfolk Police, Housing providers



Mattishall Parish Council – Finances for 2024-25



Presented by
Anita Rose

Parish Clerk & Responsible Finance Officer

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Mattishall Parish Council

RECEIPTS – 2024/25

Total Receipts	£214,004	Total Receipts %
<i>Precept</i>	<i>£96,391</i>	<i>45%</i>
<i>Other income</i> <i>(Grants, Burial Fees, Interest)</i>	<i>£10,499</i>	<i>5%</i>
<i>Section 106 (Kingfisher Open Spaces)</i>	<i>£107,114</i>	<i>50%</i>

PAYMENTS – 2024/25

Total Payments	£101,647	
<i>Administration</i>	<i>£30,745</i>	<i>30%</i>
<i>Maintenance</i>	<i>£22,426</i>	<i>22%</i>
<i>Projects / Village Events</i>	<i>£19,376</i>	<i>19%</i>
<i>Youth Club</i>	<i>£13,327</i>	<i>13%</i>
<i>Other payments</i> <i>(Community Woodland, Neighbourhood Plan, Grants)</i>	<i>£10,051</i>	<i>10%</i>



Earmarked Reserves – 2024/25

Total earmarked reserves

£135,556

S106 Community Woodland

£101,934

Open spaces (play area, cemetery, allotments)

£12,430

Professional Fees

£7,500

Churchyard Wall

£6,000

Church Clock

£5,470

Legacy Donation

£2,222



Summary – 2024/25

Balance Brought Forward 1 April

£78,454

Total Receipts

£214,004

Less Payments

£101,647

Total balance

£190,810

Earmarked Reserves

£135,556

General Reserves

£55,254

(6 months reserves)





Summary Receipts & Payments, year ending 31 March 2025

	2023/24	2024/25
RECEIPTS		
Precept	63,852.34	96,391.11
Other income	18,482.95	117,612.7
Total Receipts	£82,335.29	£214,003.71
PAYMENTS		
Administration (including staff costs, insurance, office costs, newsletters, training, rent, utilities & professional fees)	30,785.93	30,745.35
Maintenance (Handyman / gardener, play area, equipment, electricity, water, grass contractors, cemetery, allotments, church clock, churchyard, and street furniture)	20,610.31	22,425.97
Grants	2,713.85	2,396.33
Youth club	17,103.00	13,327.00
Projects / Village events	6,177.51	19,376.24
Community Woodland / Orchard (S106)		5,179.53
Neighbourhood plan review	13,450.33	2,475.00
VAT	3,244.44	5,721.46
Total Payments	£94,085.37	£101,646.88
RECEIPTS & PAYMENTS SUMMARY	2023/24	2024/25
Balance Brought Forward 1 April	90,203.62	78,453.54
Total Receipts	82,335.29	214,003.71
Less Total Payments	94,085.37	101,646.88
	£78,453.54	£190,810.37

Earmarked reserves at 31 March 2025

S106 Community Woodland and Orchard	101,934.12
Play area, cemetery and allotments	12,430.13
Legacy from villager £5k in 2019	2,222.00
Professional fees	7,500.00
Church clock	5,470.40
Churchyard wall	6,000.00
Total earmarked reserves	135,556.65
General reserves minus the earmarked	55,253.71

Clerk contact details

Anita Rose: 07831 422700
 email: clerk@mattishallparish.gov.uk
 Web site: www.mattishallparish.gov.uk

Full report can be viewed on our website www.mattishallparish.gov.uk

Thank you for listening.





Councillor Sarah Suggitt

Deputy Leader and Executive Member for
Housing & Planning

Simon Wood

Director of Planning & Building Control



Statutory Body Reports

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Mattishall Parish Council



Statutory Body Reports

Norfolk County Council

Cllr. Bill Borrett

Breckland District Council

Cllrs. Paul Claussen/Paul Plummer

Norfolk Constabulary

Neighbourhood Watch

Mike Onassis



Reports from our local organisations



Reports from our local organisations

YMCA

Barlow Charity

Mattishall & Burgh Charity

Community Allotments

Women's Institute

Mattishall Allotment Society

Patient Participation Group

Catherine Watling

Richard Norton/Janice Smith

Fred Garner

Roisin Murray

Roisin Murray

David Piper

Sue Pendlebury

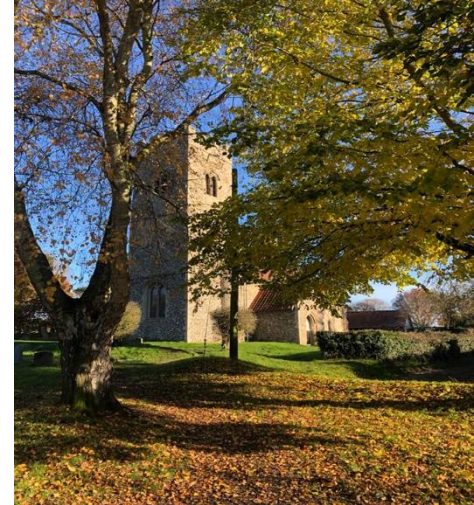


Mattishall Neighbourhood Plan

- Community Involvement: Our Neighbourhood plan has been developed by the Parish Council in partnership with the local community.
- Local Vision: The Plan provides a shared vision for our village.
- If approved, the Plan and its policies must be used by Breckland Council when considering planning applications in the village.

The Neighbourhood Plan:

- ✓ Brings "Open and Local Green Space" protection to several significant locations.
- ✓ Designates 14 buildings as "heritage assets".
- ✓ Protects important views and vistas.
- ✓ Introduces a Design Guide and Code with which new development must comply.
- ✓ Has a range of planning policies covering Housing, Environment and Landscape, Community, Economy and Transport.



Mattishall Neighbourhood Plan
2024 -2036

Mattishall Neighbourhood Plan– Referendum

The next step is for **YOU** to have your say!



- There will be a referendum held on **Thursday 15th May 2025** where you will be asked whether you want to accept the Neighbourhood Plan.
- Mattishall residents on the electoral register are entitled to vote.
- The referendum version of our Mattishall Neighbourhood Plan and its associated Design Guide can be found at: www.mattishallparish.gov.uk

How to Vote...

Eligible voters should have received their Polling Card

By Post: Postal Votes will be sent out on 1st May

In Person: Polling Station, Church Rooms Dereham Rd. 7 a.m. to 10 p.m.

Mattishall Neighbourhood Plan

Thank you
for continued support and contributions to developing the plan



We could not have done this without you!
Please don't forget to Vote!

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Mattishall Parish Council

Thank you so much for attending

Please enjoy chatting over tea and cakes with your Mattishall Parish Councillors.

