



Mattishall Parish Council

Meeting Agenda (published 27 May 2025)

Date: Monday 2 June 2025

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the annual minutes of the meeting held on 6 May 2025
4. To acknowledge resignation from Mr. Onassis and to receive an update on the Councillor Vacancy.
5. To report progress on items not on the agenda from the last meeting (Clerk's Report)
6. Open forum for Public Participation: an opportunity to hear from members of the public and County and Breckland District Councillors
7. Finance
 - 7.1. To consider the grant application from Patient Participation Group (PPG)
 - 7.2. To agree the list of payments
8. To review revised quotations and approve the Insurance
9. Planning
 - 9.1. To receive results of applications
 - 9.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
 - 9.3. To receive an update on Breckland District Council 'call for sites'
 - 9.4. To receive an update on the Neighbourhood Plan
 - 9.5. To receive a sale progress update for the development site at Bayfield Homes
10. Open Spaces
 - 10.1. To note the Open Spaces Working Group report
 - 10.2. To note the risk assessment for the litter picking
 - 10.3. To note the risk assessment for the Community Open Spaces at Kingfishers

- 10.4. To receive an update from the Wild and Wood Committee
- 10.5. To agree the additional expenditure to cut the grass at Kingfishers Woodland
- 10.6. To receive an update on All Saints Mattishall Churchyard wall

11. To receive an update on the Barlow Charity

12. Allotments

- 12.1. To receive an update on the new gate installation at the Kingfishers Allotment site

13. YMCA

- 13.1. To consider signing the 2025-26 Service Level Agreement
- 13.2. To consider the draft letter to Director of Children’s Services at Norfolk County Council
- 13.3. To receive attendance numbers for May

14. Correspondence and reports (information only)

- 14.1. To appoint a representative to manage the SAM2 machines
- 14.2. To note Footpath Warden’s report
- 14.3. A47/ Norwich Western Link

15. To receive items for the next meeting agenda

16. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:

- 16.1. Legal matter

New planning applications to agree comments (item 9.2)

PL/2025/0605/FMIN	Land to rear of Nomads, 127 Dereham Road	Proposed residential development
PL/2025/0579/FMIN	Land South of Dereham Road	Proposed new dwelling, driveway and amenity
PL/2025/0686/HOU	13 Lime Tree Close	Proposed single storey front extension and side extension