



Mattishall Parish Council

Meeting Agenda (published 20 August 2025)

Date: Monday 1 September 2025

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 4 August 2025
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and Breckland District Councillors
6. To receive an update on the Community Governance Review to potentially increase the size of the Council
7. Finance
 - 7.1. To review the report from PKF Littlejohn (External Auditors) including Assertion 10 for 2025/26
 - 7.2. To consider the grant application received from 1st Mattishall Scout Group
 - 7.3. To note the expenditure records for the Norfolk Day Event held by Mattishall Community Hub and to decide the allocation of the unspent grant funds
 - 7.4. To approve Cllr Fowler's attendance at NALC's "Planning for the Future: Navigating the New Planning Framework" event on 29 October 2025, at a cost of £35
 - 7.5. To approve Cllr Frosdick's attendance at Norfolk Parish Training & Support "Councillor Induction" course in October, at a cost of £56
 - 7.6. To agree the list of payments
8. Planning
 - 8.1. To receive results of applications
PL/2025/1108/TRE: 16 Ivy Way; 2 large oak trees (T1 & T2) reduce the radial spread on the east side by approximately 1.5 metres, from approximately 7 to 5.5 metres. Raise the crowns on the East side to approximately 5 metres above ground level. Sever the ivy on

the trunks near ground level and leave to die off. Cut out the 2 larger leylandii growing into the T1 – **APPROVED**

PL/2025/0901/DCA: 1 Camping Close; Discharge of condition 5 on 3PL/2021/0673/HOU – **APPROVED**

PL/2025/0839/VAR: Bluebell Barn, Stone Road; Removal of condition 4 on 3PL/2012/0218/F, allow property to be primary residence – **REFUSED**

PL/2025/0821/HOU: Ivy Barn, Welgate; Replacement of existing car port / garage with new car port / garage with office space on first floor – **APPROVED WITH CONDITIONS**

PL/2025/0605/FMIN: Land to rear of Nomads, 127 Dereham Road – Erection of 3 no. 2 storey dwellings together with new access, parking and turning arrangements – **REFUSED**

8.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)

8.3. To receive a sale progress update for the development site at Bayfield Homes

9. To receive an update on Local Government Reform

10. Highways

10.1. To receive an update on the 20mph speed limit extension at Norwich Road, Burgh Lane and Mill Street

10.2. To consider applying to the 2026-27 Parish Partnership Scheme

11. Open Spaces

11.1. To note the Open Spaces Working Group report

11.2. To receive an update on All Saints Mattishall Churchyard wall

11.3. To receive an update on the dog bin allocation at Kingfishers

11.4. To receive an update on the Litter Picking event held on 2 August and review any future litter picks

12. Wild and Wood Committee

12.1. To receive an update from the Wild and Wood Committee

13. Events

13.1. To discuss Remembrance Sunday (Sunday 9th November 2025) and to consider attendees and to confirm any changes to the programme of Service

13.2. To consider the opportunity of purchasing a Christmas Tree from Berry Hall Farm

14. Allotments

14.1. To receive an update on the Tenancy Agreement

14.2. To receive an update on the new gate installation at the Kingfishers Allotment site

15. YMCA

- 15.1. To receive an update regarding funding opportunities
- 15.2. To receive attendance numbers for July and August

16. Correspondence and reports (information only)

- 16.1. SAM2, including data for July and August
- 16.2. A47/ Norwich Western Link
- 16.3. County Councillor Borrett – July report

17. To receive items for the next meeting agenda

18. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:

- 18.1. Legal Matter

New planning applications to agree comments (item 8.2)

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