



Mattishall Parish Council

Meeting Agenda (published 27 January 2026)

Date: Monday 2 February 2026

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Reese, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 5 January 2026
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and Breckland District Councillors
6. Finance
 - 6.1. To receive quotations for restoring the clock dials at All Saint's Church
 - 6.2. To receive quotations for replacing and installing the torsion block to the see-saw-swing at the play area
 - 6.3. To receive quotations for purchasing a new laptop for the SAM2 machine
 - 6.4. To confirm attendees for attending the March seminar at Norfolk Parish Training and Support (10th March 2026)
 - 6.5. To agree the list of payments
7. Planning
 - 7.1. To receive results of applications
PL/2025/1896/TCA: All Saints Church, Burgh Lane Cemetery and Allotments – various tree work, as per the specification report from Tree Care Consultants – NO OBJECTION

PL/2025/1779/HOU: Meadow View, Burgh Lane; proposal to raise roof by 1 metre and convert loft space to bedrooms, including dormer and rooflights, cladding proposed for 2 gable ends – GRANTED WITH CONDITIONS

PL/2025/1916/HOU: Castleton Farm, Watercress Lane; single storey front porch extension to replace the existing – GRANTED WITH CONDITIONS

PL/2025/1808/HOU: The Yews, South Green; single-storey side / rear conservatory extension to dwelling – GRANTED WITH CONDITIONS

PL/2025/1715/TRE: 18 Mill Road; T1 oak – reduce the upper crown in height by 2.5m from 19m to 16.5m. Reduce the remaining crown by 2m leaving a crown spread is North-6m, East-6m, South-7.5m and West-6m - APPROVED

7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)

7.3. To receive an update on Breckland Council's Local Plan

8. To receive an update on Local Government Reform

9. To receive an update on Mattishall's Community Governance Review

10. To discuss the preparations for the Annual Parish Gathering (27th April 2026) and to receive nominations for speakers

11. To review the draft of the community emergency plan

12. Open Spaces

12.1. To receive an update from the OSWG

12.2. To receive a report and proposed schedule of works for the All Saint's Churchyard wall

13. To receive an update on the tenancy agreement between the Parish Council and Allotment Society.

14. YMCA

14.1. To receive an update regarding funding opportunities

14.2. To receive attendance numbers for January

14.3. To receive December's report, provided by YMCA

15. Correspondence and reports (information only)

15.1. SAM2 update

15.2. Local Liaison Group Update (A47 / Western Link)

15.3. NPPF Seminar

16. To receive items for the next meeting agenda

17. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:

17.1. Legal Matter

New planning applications to agree comments (item 7.2)

PL/2026/0028/HOU	2 Cedar Rise	Raising the roof to convert existing bungalow into a 4-bedroom chalet style house with roof dormers
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