



Mattishall Parish Council

Meeting Agenda (published 24 March 2026)

Date: Monday 20 April 2026

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 2 March 2026
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and Breckland District Councillors
6. Finance
 - 6.1. To review the asset register
 - 6.2. To agree the list of payments
7. Planning
 - 7.1. To receive results of applications
 - 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
 - 7.3. To receive an update on Breckland Council's Local Plan
8. To receive an update on the Community Asset Transfers
9. To receive an update on Local Government Reform
10. To review the final preparations for the Annual Parish Gathering (27th April 2026)
11. To discuss the Parish Councils involvement in Operation Menai Bridge
12. To consider establishing a staff committee and highlight the significance of having such a group
13. Open Spaces

- 13.1. To receive an update from the OSWG
 - 13.2. To consider holding a public consultation on whether to keep or remove the Fitness Gym at Mattishall Play Area
 - 13.3. To review the quotations from builders regarding the 3-year schedule of works for All Saint's churchyard wall
14. Allotments
- 14.1. To review the first draft of the tenancy agreement between the Parish Council and Allotment Society
 - 14.2. To appoint representatives to act for the Council and attend the Allotment meeting on 6 May at Mattishall Memorial Hall to review the first draft of the tenancy agreement
15. Events
- 15.1. To receive an update on the Matt Fest run by Mattishall Sports and Social Club, held on Sunday 28 June 26
16. YMCA
- 16.1. To receive an update regarding funding opportunities
 - 16.2. To receive attendance numbers for March
 - 16.3. To receive February's report, provided by YMCA
 - 16.4. To agree the YMCA Service Level Agreement for 2026/27
17. Correspondence and reports (information only)
- 17.1. SAM2 update
 - 17.2. Local Liaison Group Update (A47 / Western Link)
18. To receive items for the next meeting agenda
19. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:
- 19.1. Legal Matter

New planning applications to agree comments (item 7.2)

PL/2026/0170/FMIN	Kensington Lodge Farm, 112 Dereham Road	Change of use of stable / tac room to create additional accommodation for existing dwelling
PL/2026/0330/TCA	32 Dereham Road	T1 – oak tree remove close to ground level
PL/2026/0391/FMIN	The Swan Public House, 3 Dereham Road	Proposed refurbishment, alteration and extension of the existing Public House, together with associated works to the external parking and pedestrian areas
PL/2026/0358/PIP	Land to the East of 68 Dereham Road	1 No. proposed $\frac{3}{4}$ bed self-build dwelling with attached double garage. Adjacent to and within the same site boundary as Five Oaks, 68 Dereham Road. New garage attached to the original dwelling (Five Oaks) to replace the existing

