



Mattishall Parish Council

Meeting Agenda (published 30 June 2026)

Date: Monday 6 July 2026

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 1 June 2026
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and Breckland District Councillors
6. Finance
 - 6.1. To agree the 1st quarter finances
 - 6.2. To agree the list of payments
 - 6.3. To review quotations received for cyber insurance cover
7. Planning
 - 7.1. To receive results of applications
PL/2026/0591/VAR: 45 Dereham Road; Variation of Condition 2 on 3PL/2023/0692/HOU – to change gable lower window to a pair of doors and Discharge of Condition 7 – to agree conservation style rooflights – **GRANTED WITH CONDITIONS**

PL/2026/0587/VARLB: 45 Dereham Road: Variation of Condition 2 on 3PL/2023/0693/LB – to change gable lower window to a pair of doors and Discharge of Condition 4 – to agree conservation style rooflights – **GRANTED WITH CONDITIONS**

PL/2026/0391/FMIN: The Swan Public House, 3 Dereham Road; Proposed refurbishment, alteration and extension of the existing Public House, together with associated works to the external parking and pedestrian areas – **GRANTED WITH CONDITIONS**

- 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
- 7.3. To receive an update on Breckland Council's Local Plan
8. To receive an update on Local Government Reform
9. To consider options for the Council to have a postal address
10. Open Spaces Working Group (OSWG)
 - 10.1. To receive an update from the OSWG
 - 10.2. To discuss a cemetery tree issue affecting two plots reserved before the tree became established
11. To sign the Allotment Tenancy Agreement
12. To review and agree the following policies; Burial and Cemetery Regulations, Reserves Policy, Financial Regulations, Bad Debt Policy and General Risk Assessment
13. Events
 - 13.1. To discuss this year's Mattishall Christmas Celebration lighting
14. YMCA
 - 14.1. To receive attendance numbers for June
 - 14.2. To receive reports, provided by YMCA
 - 14.3. To receive a list of items to procure following the grant awarded from Norfolk County Council
15. To consider a resident's request for Parish Council support for an application to incorporate an area of public highway hardstanding into the driveway at 1 Mill Close
16. To discuss Speed Awareness within the village
17. Correspondence and reports (information only)
 - 17.1. SAM2 update
 - 17.2. Local Liaison Group Update (A47 / Western Link)
18. To receive items for the next meeting agenda
19. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential items:
 - 19.1. Legal Matter

New planning applications to agree comments (item 7.2)

PL/2026/0765/HOU	Thorn Tree, 3 Rayners Way	Front porch
PL/2026/0523/FMIN	Elm Farm, Mill Road	Siting of detached double garage building with hobby / playroom over external staircase ancillary to the dwellinghouse