



Mattishall Parish Council

Meeting Agenda (published 28 July 2026)

Date: Monday 3 August 2026

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Reese, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 6 July 2026
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and Breckland District Councillors
6. Finance
 - 6.1. To consider attendees for Norfolk Parish Training & Support Autumn Seminar
 - 6.2. To consider the renewal of SLCC membership (£253)
 - 6.3. To agree the list of payments
7. Planning
 - 7.1. To receive results of applications
PL/2026/0765/HOU: Thorn Tree, 3 Rayners Way; front porch – **GRANTED WITH CONDITIONS**

PL/2026/0626/FMIN: 32 Crosskeys Way; change of use of garden shed to small-scale dog grooming business. No external alterations or signage – **GRANTED WITH CONDITIONS**
 - 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
 - 7.3. To receive an update on Breckland Council's Local Plan
8. To receive an update on Local Government Reform
9. To receive an update on the Council having a postal address
10. To review the letter received from a resident regarding village accessibility
11. To consider a cemetery request for a memorial plaque to be installed in the Cemetery with no burial

12. To consider a request to support traffic signage at Burgh Lane, Norwich Road, Dereham Road and Church Plain junction
13. Open Spaces Working Group (OSWG)
 - 13.1. To receive an update from the OSWG
 - 13.2. To agree to disband the Wild and Wood Committee and transfer oversight of the open space land at Kingfishers to the OSWG
 - 13.3. To receive an update on the cemetery tree issue affecting two plots reserved before the tree became established
14. To sign the Allotment Tenancy Agreement
15. To receive an update on the Barlow Charity
16. To discuss this year's Mattishall Christmas Celebration lighting
17. YMCA
 - 17.1. To receive attendance numbers for July
 - 17.2. To receive reports, provided by YMCA
18. To discuss Speed Awareness within the village
19. Correspondence and reports (information only)
 - 19.1. SAM2 update
 - 19.2. Local Liaison Group Update (A47 / Western Link)
20. To receive items for the next meeting agenda
21. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential item:
 - 21.1. To note the completion of the Clerk's appraisal

New planning applications to agree comments (item 7.2)

PL/2026/0920/LB	Clippings Green Farm. Clippings Green	Replacement windows and doors, insertion of new window openings, installation of oak-framed glazing to gable end and associated joinery works – internal floor plan to remain unchanged
PL/2026/0942/TRE	13 Lime Tree Close	T12 (Oak) - Approx measurements Canopy N7m, E5m, S6m, W7m. Height 16m - Reduce by 2m to suitable growth points to maintain height and spread. Lift to 3m, clearance of fences, oil tank and outbuildings
PL/2026/0967/HOU	Holy Dale, 145 Dereham Road	Polytunnel in residential garden