



Mattishall Parish Council

Meeting Agenda (published 1 September 2026)

Date: Monday 7 September 2026

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the meeting held on 3 August 2026
4. To report progress on items not on the agenda from the last meeting (Clerk's Report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and Breckland District Councillors
6. Finance
 - 6.1. To review the report from PKF Littlejohn (External Auditors) for 2025/26
 - 6.2. To consider the grant application received from 1st Mattishall Scout Group
 - 6.3. To agree the list of payments

7. Planning

7.1. To receive results of applications

PL/2026/0967/HOU: Holly Dale, 145 Dereham Road; proposed erection of polytunnel within residential garden – **GRANTED WITH CONDITIONS**

PL/2026/0942/TRE: 13 Lime Tree Close; T12 (Oak) – approx measurements canopy N 7m, E 5m, S 6m, W 7m. Height 16m – reduce by 2m to suitable growth points to maintain height and spread. Lift to 3m to provide clearance of fences, oil tank and outbuildings - **APPROVED**

PL/2026/0920/LB: Clippings Green Farm, Clippings Green; replacement windows and doors, insertion of new window openings, installation of oak-framed glazing to gable end and associated joinery works – internal floor plan to remain unchanged – **GRANTED WITH CONDITIONS**

PL/2026/0266/DPO: Warmer Car Spares, Stone Road; discharge of planning obligation paragraph 2c (i)(ii) and (iii) of the section 52 agreement dated 23/08/1990

for the planning permission 3/89/0086 to remove the business occupancy tie from Alder House - **REFUSED**

- 7.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
- 7.3. To agree the Parish Council's response to Regulation 19 of Breckland Council's Local Plan
8. To receive an update on Local Government Reform
9. To receive an update on the Community Governance Review
10. Highways
 - 10.1. To receive an update following a reply from Highways regarding large vehicles being directed through the junction of Burgh Lane / Norwich Road
 - 10.2. To review the invitation to bid for the 2027-28 Parish Partnership Scheme
11. Open Spaces Working Group (OSWG)
 - 11.1. To receive an update from the OSWG
 - 11.2. To receive an update on the cemetery tree issue affecting two plots reserved before the tree became established
12. To agree the Allotment Tenancy Agreement
13. To elect a representative for the Memorial Hall Committee
14. To receive an update on the Barlow Charity
15. Events
 - 15.1. To discuss Remembrance Sunday (8 November)
 - 15.2. To discuss Mattishall Christmas Celebration lighting (6 December)
16. YMCA
 - 16.1. To receive attendance numbers for August
 - 16.2. To receive reports, provided by YMCA
17. To discuss the possibility of creating a new independent Community Speed Watch within the village
18. Correspondence and reports (information only)
 - 18.1. SAM2 update
 - 18.2. Local Liaison Group Update (A47 / Western Link)
19. To receive items for the next meeting agenda
20. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential item:
 - 20.1. To note the Clerk's SCP increase under the Local Government pay scales for

2026/27 and approve the back pay due

New planning applications to agree comments (item 7.2)

PL/2026/1135/OMIN	Land to the West of Rayners Way	Outline application with all matters reserved except for access for the erection of two detached self-build bungalows including detached garages with associated access
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