



Mattishall Parish Council

Meeting Agenda (published 29 September 2026)

Date: Monday 5 October 2026

Time: 7 – 9.30pm

Place: South Green Park Enterprise centre, Mattishall NR20 3JY

Councillors are summoned to attend the next meeting of the Parish Council. The Public are most welcome to attend.

Anita Rose, Parish Clerk

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To acknowledge the resignation of Cllr Burrell and to receive an update on the Casual Vacancy Notice
4. To approve the minutes of the meeting held on 7 September 2026
5. To approve the minutes of the Wild and Wood Committee meeting held on 29 July 2026
6. To report progress on items not on the agenda from the last meeting (Clerk's Report)
7. Open forum for Public Participation: an opportunity to hear from members of the public and County and Breckland District Councillors
8. Finance
 - 8.1. To review the report from PKF Littlejohn (External Auditors) for 2025/26
 - 8.2. 2nd quarter finances
 - 8.3. To agree the list of payments
 - 8.4. To set up a Budget Working Group for 2027/28 and agree members
9. Planning
 - 9.1. To receive results of applications
PL/2026/0523/FMIN: Elm Farm Mill Road; siting of detached double garage building with hobby/playroom over with external staircase ancillary to the dwellinghouse – **GRANTED WITH CONDITIONS**
 - 9.2. To receive recommendations from the planning and monitoring group on current applications (see at the bottom of agenda)
 - 9.3. To receive an update to Regulation 19 of Breckland Council's Local Plan
10. County Council matters

11. To receive an update on the Community Governance Review (Public consultation - 1 September – 13 October)
12. Open Spaces Working Group (OSWG)
 - 12.1. To receive an update from the OSWG
 - 12.2. To receive an update on the cemetery tree issue affecting two plots reserved before the tree became established
 - 12.3. To discuss the concerns raised by more than one resident around the safety of the play area gate
 - 12.4. To receive an update on All Saints Churchyard wall repairs
13. To receive an update from Mattishall Allotment Society on the tenancy agreement with the Council
14. To receive a presentation on Parish Online Mapping
15. To receive an update on the Barlow Charity
16. To discuss a question raised by a resident: When the cemetery is full where will the new village cemetery be?
17. Events
 - 17.1. To discuss Remembrance Sunday (8 November)
 - 17.2. To discuss Mattishall Christmas Celebration lighting (6 December)
18. YMCA
 - 18.1. To receive attendance numbers for September
 - 18.2. To receive reports, provided by YMCA
19. Correspondence and reports (information only)
 - 19.1. SAM2 update
 - 19.2. Local Liaison Group Update (A47 / Western Link)
20. To approve Urban Hawkins' re-election as Trustee of Mattishall & Burgh Charity for a four-year term
21. To receive items for the next meeting agenda
22. To pass a resolution (under the Public Admission to Meeting Act 1960) to exclude members of the public and press for the following confidential item:
 - 22.1. Staff matter

New planning applications to agree comments (item 9.2)

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